**Notes / Minutes of the Downing Drive Surgery PPG**

**Committee meeting held on Monday, 9 May 2022 at 6.00pm.**

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| **No.** | **AGENDA ITEM** | **ACTION POINT** |
|  | ***Present*** *:–Kam Mistry (KM), Jeanette Robertson (JR), Kanti Solanki (KS), Sylvia Cieslak (SC),*  *Chris Mitchell (CM), Dr. Ahmad* |  |
| *1* | ***Welcome:*** *Kam (KM) welcomed**everyone.* |  |
| *2* | ***Apologies:***  *No apologies received* |  |
| *3* | ***Conflict of Interest / Declaration of Interest:***  *None declared*. |  |
| *4* | *This committee meeting was not like previous PPG committee meetings.*  *Chairman of the PPG committee (KM) disclosed at the biggening that he is standing down as Chair of the PPG committee.*  *After (KM) disclosure, Jeanette Robertson (JR), Sylvia Cieslak (SC), also disclosed that they too will be resigning from the PPG committee. Communications were also received from Robin Fraser (RF) and Geoff O’Donovan (GO) that they also wish to resign from the committee.*  *This leaves only Kanti Solanki (KS), Chris Mitchell (CM)and Janet Hall (JH) therefore it is not viable to function as PPG committee. However, Chris Mitchell (CM) advised he would be interested in a PPG role in the wider PCN if this was available as could not commit to a substantive role on the DDS PPG (Chair or Vice Chair).*  ***Minutes of last meeting of 21 March 2022.***  *Minutes of the last committee meeting of were neither read or approved as this meeting was only informative.* |  |
| *5* | ***Matters Arising.*** |  |
| *6* | ***Update from Caroline / Doctors***  *Dr Ahmad was disappointed with the resignations, why all the resignations now?*  *In order for the existing PPG to survive until new PPG is formed, we all agreed to “limp along” for few months.*   1. *Terms of reference to be agreed – time period six weeks from now.* 2. *Recruitment drive for new PPG committee members – six weeks from now.* 3. *Recruitment poster to be provided to Surgery to put online and in surgery.* 4. *Organise AGM – six weeks from now.*   *What purpose does the existing or the new PPG committee will serve? The answer and policy clearly need to be defined otherwise cycle of dissatisfaction will set in.* |  |
| *7* | *Vaccination for care home, vulnerable and over 75 is under way.* |  |
| *8* | ***Finance.***  *At present we have £1,773.91 in the bank and £60.22 cash in hand, totaling £1,834.13.*  *Figures to be confirmed.* |  |
| *9* | ***A O B.*** |  |
| *10* | ***Next PPG Committee Meeting.***  *Next PPG meeting is to be held on 4th July 2022 at 6pm..* |  |